

# Important

## Commercial Surety Application

### License & Permit/Miscellaneous

#### Instruction Sheet

We have created an instruction sheet to assist you in completing this application. Please refer to this sheet before sending the Commercial Surety Application back to The Hartford. It will help avoid any delays in processing your application due to missing information.

1. Please complete page 1 in its entirety. (Some commonly overlooked items include producer code, year established, date of bond, and obligee information)
2. The final page is the *Indemnity Agreement*. A checklist of 4 questions will help remind you of the key items that need to be addressed:
  - **Did you date the form (directly above the signatures)?**
  - **If the applicant is a Corporation, Partnership or LLC, is the respective name entered with the corresponding signature of the President (or authorized officer) immediately below? (Seals should be used, as appropriate)**
  - **If the applicant is an individual, did he/she sign the form and provide his/her Social Security Number?**
  - **Did a witness sign the form attesting to the authenticity of the Indemnitors' signature?**

Signed application can be faxed to: 877-257-2166.

You can also send original application with signatures to the following address for filing:  
The Hartford Bond Center  
P.O. Box 958461  
Lake Mary, FL 32795

# License & Permit/Miscellaneous

## Commercial Surety Application



**Complete this application in its entirety.**  
**Application must be SIGNED, WITNESSED and DATED.**

### General Information Questions

Type of Bond (describe purpose) \_\_\_\_\_  
 (Attach a copy of the bond form, if available)

**Agency Name:** \_\_\_\_\_  
 RO/Agency Code: \_\_\_\_\_ Sub Producer Code: \_\_\_\_\_ Bond Number: \_\_\_\_\_  
 Agency City: \_\_\_\_\_ Agency State: \_\_\_\_\_

**Bond Amount:** \$ \_\_\_\_\_ **Effective Date of Bond:** \_\_\_\_\_ **Bond Term, if known:** \_\_\_\_\_ # of years

Applicant is: (select one)  Individual  Partnership  C-Corp  S-Corp  LLC  \_\_\_\_\_

**Applicant (Principal):** \_\_\_\_\_  
 Name to appear on Bond, if different from Applicant: \_\_\_\_\_  
 Applicant's Business Address: \_\_\_\_\_  
 Applicant's Business Description or Latest Occupation: \_\_\_\_\_  
 Number of Years in Business: \_\_\_\_\_

SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Fed Tax ID: \_\_\_\_\_ U.S. Citizen?  No  Yes  
 Business Phone: \_\_\_\_\_ Fax No.: \_\_\_\_\_ Email: \_\_\_\_\_

**Obligee – party requiring the bond (required):** \_\_\_\_\_  
 Obligee Address: \_\_\_\_\_

**Billing Method:**  Agency Bill  Direct Billed – full payment  Direct Bill TABS Account  
 Billing Address, if different from Applicant's Address: \_\_\_\_\_ TABS Account No: \_\_\_\_\_

### Underwriting Questions

Does the Applicant have any other Surety bonds in force with any other Surety company? .....  No  Yes

Has another Surety company declined to write this or any previous bond? .....  No  Yes

Have you ever had a bond involuntarily terminated or cancelled? .....  No  Yes

Has there ever been a claim or legal action against any bond executed on your behalf? .....  No  Yes

Do **you** or any of **your** companies have any pending lawsuits, unsatisfied judgments or liens? .....  No  Yes

Have **you** or any of **your** companies declared bankruptcy or become insolvent? .....  No  Yes

Have **you** or any of **your** companies been the subject of any legal or administrative proceedings resulting in disciplinary action? .....  No  Yes

Have **you** ever been convicted of a felony? .....  No  Yes

**(If you answered Yes to any of the above questions, please attach a detailed explanation.)**

Has the Applicant continuously been in business under the current name and ownership for at least three years?  No  Yes

Does the bond guarantee the performance of a *specific* contract or agreement? .....  No  Yes  
 If Yes, attach a copy of the contract or agreement.  copy attached

Does the bond cover any type of environmental or pollution exposure? .....  No  Yes

Does the bond guarantee the payment of taxes, fees, wages or payment of any type? .....  No  Yes

## Indemnity Agreement

Vj g'wpf gtuki pgf "Cr r rncpv'cpf "kpf go pksqt \*u+ "cmlj gtgkchgt "ecmgf "vj g'kpf go pksqt \*u++" gtgd { "egt vkh' "vj cv'vj g'htgi qkpi "f ge rncv'kpu'o cf g' cpl' "cpuy gtu'i kxgp'ctg'vj g'v'wvj "y kj qw'tgug'xcv'kqp. "cpf "ctg'o cf g'ht'vj g'r wtr qug'qh'kpf vekpi "vj g'Uwtgv' "q'gzgwegw'c'egt'v'kpl'dqpf "qt" wpl'gt'v'kpi "j gtgk'p'cr r rkgf "ht. "cpf "cp { "t'gpgy cñ r tqewtgo gpv'cuwo r v'kqp. "eqpv'k'p'v'kqp'qt "kpetgcug'qh'vj g'uco g. "qt'cp { "dqpf "qh'uko kct" pcwtg'i kxgp'lp'uwdu'k'w'kqp'qt "t'gpgy cñ'vj gtgqh'cml'eqo r t'g'j gpf gf "lp'vj g'y qtf "öd'qpf ö'qt "öwpl'gt'v'kpi ö'cu'j gtgk'p'wugf +0"

Kpf go pksqt \*u+ "j gtgd { "g'zr t'guun' "cwj qtk' g'J ctv'htf "v'q'ceegu'u'ku'et'gf k't'geq'tf u'cpf "v'q'o cng'uwej "r gt'v'kpp'v'kps w'k'lg'u'cu'o c { "dg'p'geguuct { "ht'qo "vj k'f "r ctv' "u'q'w'eg'u'ht' "vj g'ht'my kpi "r wtr qug'v'c+ "Vq'x'g't'kh' "l'ph'q'to c'v'kqp'uw'r r'kgf "v'q'J ctv'htf "d+ "Hqt'w'p'f g'ty t'k'kpi "r wtr qug'v'c+ "e+ "W'r q'p" t'gegr v'q'h'c'p'q'v'eg'q'h'erclo "qt' r q'v'p'v'k'nc'erclo . "ht'f "g'd'v'eq'm'g'v'k'p'0'J ctv'htf "o c { "h'w'p'k'uj "eq'r k'g'u'q'h'cp { "cpf "cml'uv'cgo gpv'u. "ci t'ggo gpv'u. "cpf " h'k'p'ec'k'nc'uv'cgo gpv'u'cpf "cp { "l'ph'q'to c'v'kqp. "y j lej "k'p'q'y "j cu'qt' o c { "j gtgchgt "q'd'v'k'p' "eq'p'eg't'k'pi "g'cej "qh'vj g'kpf go pksqt u. "v'q'q'v' g't' r'gtu'p'u'qt" eqo r cpl'g'u'ht' "vj g'r wtr qug'qh'r tqewt'kpi "eq/uwt'gv' u'j k' "qt' t'g'k'p'w'c'p'eg'0"

K'J ctv'htf "H'k'g'k'p'uw't'c'p'eg' "Eqo r cp { . "J ctv'htf "R'r'c' . "J ctv'htf . "EV'28337. "k'ug'h'qt'cp { "q'h'ku'c'h'k'k'c'v'g'u. "r ct'gpv. "u'w'd'k'f k'ct'k'g'u. "eq/uwt'gv'k'u. "qt' t'g' l'p'uw't'g'u. "k'p'f k'k'f w'cm { "cpf "eq'm'g'v'k'g'n' "ecmgf "c'J ctv'htf ö+. "cu'Uwt'gv'. "uj cml'gz'g'ewg'qt' r tqewt'g'vj g'gz'g'ew'k'p'qh'vj g'd'qpf "qt'w'p'f gt'v'k'pi " j gtgk'p'd'g'ht'g'cr r rkgf "ht. "y j lej "dqpf "cpf "cr r rncv'k'p'ctg'j" gtgd { "t'g'ht'g'f "v'q'cpf "o cf g'c'r ctv'q'h'vj ku'ci t'ggo gpv. "vj g'wpf gtuki pgf . "k'p" eq'p'k'f g't'v'k'p' "vj gtgqh' "l'q'p'w' { "cpf "u'g'x'g't'cm { "eq'x'g'p'c'p'v'c'p'f "ci t'g'g'y kj "J ctv'htf "cu'ht'my u-"

Kpf go pksqt \*u+ "uj cml' c { "vj g'r t'go kwo u'cpf "t'gpgy cñ' r t'go kwo u'ht' "g'cej "dqpf "ku'w'g'f "j g't'g'w'p'f g't. "w'p'k'ij ctv'htf "j cu't'g'eg'k'x'g'f "y t'k'w'p' "h'gi cñ' g'x'k'f g'p'eg. "uc'v'k'c'e'v'qt { "v'q'J ctv'htf . "lp'ku'uw'g'f "f k'ue't'g'v'k'p. "q'h'ku'f k'uej c'ti g'ht'qo "cml'uwej "dqpf u'cpf "cml'k'cd'k'k'v' "t'g'nc'v'g'f "vj g't'g'v'q'0"

Kpf go pksqt \*u+ "ci t'gg'v'q'k'p' go p'kh { "J ctv'htf "cpf "uc'x'g'k'v' c'to ng'u'ht'qo "cp { "cpf "cml'hu'u'c'p'f "g'zr g'p'ug'q'h'vj j c'v'w'g'x'g't' "h'k'p'f "qt'p'c'w't'g' . "k'p'ew'f k'pi . " dw'p'q'v'iko k'g'f "v'q'k'p'v'g't'g'u'v' "eq'w'v'eq'u'u. "c'w'q't'p'g' { "h'g'g'u. "k'p'ew't'g'f "d { "J ctv'htf "k'p'eq'p'p'g'v'k'p' "y kj "qt' "d { "t'g'cu'q'p'q'h'w'p'k'uj k'pi "cp { "dqpf "j g't'g'w'p'f g't'0" Vj g'wpf gtuki pgf "kpf go pksqt \*u+ "j gtgd { "ci t'gg'v'q'f "f g'r qu'k'w'r q'f go cpf "y kj "J ctv'htf "cp'co q'w'p'v'uw'ht'k'p'v'v'q'f "k'uej c'ti g'cp { "erclo "qt'cp { "uwej " dqpf . "y j lej "f g'r qu'k'v'o c { "dg'j g'f "d { "J ctv'htf "cu'eq'm'c'v'g't'c'ñ'g'ew'k'v' "ci c'k'p'uw'c'p { "h'uu'qt' "eq'u'v'q'p' "vj ku'd'q'p'f 0""

Kpf go pksqt u'ci t'gg'v'j cv'cp { "Q'd'ri k'g'g'q'p'cp { "dqpf "y t'k'w'p' "r w'uw'c'p'v'v'q' "vj ku'ci t'ggo gpv'ku'ur g'ek'h'ec'm { "cwj qtk' g'f "cpf "t'g'v'g'u'g'f "v'q'f k'ue'q'ug'cp { " cpf "cml'p'ht'o c'v'k'p. "k'p'ew'f k'pi "r t'q'x'k'f k'pi "eq'r k'g'u'q'h'f q'ewo gpv'u. "y j g'v'j g't'f g'go g'f "eq'p'h'k'f g'p'v'k'nc'qt' "p'q'v' "t'g'v'g'u'g'f "d { "vj g'Uwt'gv' "lp'k'w'u" k'p'x'g'u'k' c'v'k'p'qh'cp { "erclo 0" "Vj g'k'p' go pksqt u'k't'g'x'q'ec'd'ñ' "cr r q'k'p'v'J ctv'htf "cu'vj g'k't' "C'v'q't'p'g' { "k'p' "H'ce'v'y kj "vj g't'k' j v'd'w'p'q'v'vj g'q'd'k'k' c'v'k'p'v'q" g'z'g't'ek'g'ku't'k' j u'cpf "gz'g'ew'g'qt'f g'r'k'x'g't'cp { "f q'ewo gpv'k'p' "vj g'p'co g'q'h'vj g'k'p' go pksqt "f g'go g'f "p'geguuct { "v'q'ectt { "q'w'v'j g'k'p'v'p'v'c'p'f "r wtr qug' q'h'vj ku'r c'tci t'cr j 0"

C'f'ceuko k'g'v'ki pcwtg'q'h'vj ku'f q'ewo gpv'vj cml'd'g'f g'go g'f "cp'q't'k' k'p'c'ñ'k'k' pcwtg'ht'cp { "cpf "cml'r wtr qugu'0"

IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES AND DENIAL OF BENEFITS.

WITNESS the following signature(s) and seal(s) this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

If Indemnitor is a PARTNERSHIP , CORPORATION or LLC:

	Name of Firm/Corporation	"	(Seal)
Witness: _____	D { <	"	"
_____	Rt'k'p'v'C'd'q'x'g'P'co g'J g't'g"	"	"
Print Name Above	V'k'g'v' "Rt'k'p'v' "	"	"

If Indemnitor is: Individual (need Social Security)      3rd-Party Individual (need Social Security)      3rd-Party Company (need FEIN)

Witness: \_\_\_\_\_ Indemnitor < \_\_\_\_\_  
 Print Name Above      Print Name, Title, Social Security or FEIN # of above

If Indemnitor is: Individual (need Social Security)      3rd-Party Individual (need Social Security)      3rd-Party Company (need FEIN)

Witness: \_\_\_\_\_ Indemnitor < \_\_\_\_\_  
 Print Name Above      Print Name, Title, Social Security or FEIN # of above

If Indemnitor is: Individual (need Social Security)      3rd-Party Individual (need Social Security)      3rd-Party Company (need FEIN)

Witness: \_\_\_\_\_ Indemnitor < \_\_\_\_\_  
 Print Name Above      Print Name, Title, Social Security or FEIN # of above

Reminder – Please make sure the application has been SIGNED, WITNESSED and DATED in the appropriate areas.

## **CALIFORNIA NOTICE**

California Notice: The Hartford may charge a fee if this bond or policy is cancelled before the end of its term. The fee can range between 5% to 100% of the pro rata unearned premium. Please refer to the terms and conditions stated in the policy or bond. This notice does not apply to cancellations initiated by The Hartford.